

NATIONAL LAW UNIVERSITY DELHI

Dated: 03.04.2023

MINUTES OF NAAC PREPARATION MEETING


A meeting for the preparation of NAAC arrangements with all concerned staff members was held on 01.04.2023 (Saturday) at 2.30 p.m. in the Old Meeting Room, Academic Block. The following members were present:

1. Prof. (Dr.) G.S. Bajpai, Vice-Chancellor
2. Prof. (Dr.) Harpreet Kaur, Registrar & Professor of Law
3. Prof. (Dr.) Anju Tyagi, Professor (Law), Dean (Academics)
4. Prof. (Dr.) Ritu Gupta, Professor (Law)
5. Prof. (Dr.) Maheshwar Singh, Professor (Political Science)
6. Prof. (Dr.) Ruhi Paul, Professor (Law)
7. Dr. Risham Garg, Associate Professor (Law)
8. Dr. Daniel Mathew, Associate Professor (Law)
9. Dr. Yogesh Pai, Associate Professor (Law)
10. Dr. Priya Rai, Deputy Librarian

The development of different department wise is as under:

S.No.	Assigned Tasks & Coordination Team	Action Taken
1.	Library –upkeep and presentation, highlighting NLU publication, Library Procurement etc. (Dr. Priya Rai)	For Books and Articles 02 separate compendium should be there.
2.	Mapping between NEP/SDGS. through Courses & research work (Prof. Anju Tyagi)	Prof. Anju Tyagi suggested that Social Science Faculty should also be included. The CDC Draft Policy has been sent for NAAC
3.	Faculty Achievements/Awards (Ms. Sania Ashraf)	She will send it on 01.04.2023 evening.
4.	Students Achievements (Dr. Risham Garg, RCC)	The internship rules, RCC Rules, RCC Manual and Policy Placement Manual will be done by Monday.
5.	Alumni achievements (Prof. Ruhi Paul)	It is suggested that Election Rules should also be mentioned in the Alumni Achievements/Manual.
6.	Engagement- with different ministries, Government bodies/department/NGOs etc. (Mr. S. C. Lather)	In Process
7.	NLU on Diversity, equality etc. (Dr. Sophy K.J.)	Done
8.	NLU Expansion Plan (Mr. S. C. Lather)	In process
9.	Preparation/compilation/printing of Policy documents (Dr. Mukul Raizada assisted by Ms. Sangita)	NLU, Institutional Policies compiled and printed
10.	International Office/Collaborations (Dr. Daniel Mathew)	
11.	Moots Competitions (Prof. Ruhi Paul)	
12.	Internships/Placements (Dr. Risham Garg)	
13.	Scholarship/ Financial Assistance (Ms. Vandana Bhotia/Mr. V. S. Negi)	The data is compiled in a booklet.

14.	RCC (Dr. Risham Garg)	The RCC Rules will be done by Monday.
15.	Publications/Research Documentation of Faculty/NLUD (Dr. Akash Singh)	There were 13 publications out of which 09 have been sent for printing.
16.	Examination - Process, Manual, Signages, including re-evaluation, Grievance Redressal etc. (Dr. Yogesh Pai, Prof. (Dr.) Ruhi Paul/ Dr. Daniel Mathew)	The Student Life Cycle and Manual/Compendium of B.A.L.L.B.(Hons.) Programme has been prepared by the Examination Department. In the meeting it was suggested to prepare the manual for all programmes also like LL.M., LL.M. (Pro) and Ph.D. Degree.
17.	Estate- White Washing/ Solar Panel/ Energy Compliance (Mr. Tapan Kumar Biswas/ Mr. Vijay Prakash Pandey)	Whitewashing is going on. The work is suggested to speed up and regular updation by Mr. Vijay Prakash Pandey.
18.	Campus Cleaning and Horticulture (Mr. Mool Chand Paliwal/ Mr. Sajjan Singh)	Work Done
19.	Store/Purchase Policy and Processes (Mr. Mool Chand Paliwal/ Mr. Jagdish C. Lohumi)	
20.	Videography/Photography (Mr. Baldev Singh)	02 Videographers are required.
21.	All printing work required for NAAC peer team visit (Dr. Akash Singh)	Students Research Handbook will also needs to done by Mr. Akash.
22.	Printing Signage's - Store (Mr. Mool Chand Paliwal/ Mr. Jagdish C. Lohumi)	The Store, Purchase Policy should be provided to the Registrar Office.
23.	Cultural Programme (Dr. Ritu Sharma)	The information has been sent by Dr. Ritu Sharma
24.	Student volunteers (Dr. Ritu Gupta)	Assigned task to students during the NAAC Peer Team Visit
25.	University Presentation (Registrar)	In Progress
26.	IQAC Presentation (Dr. Ritu Gupta)	In Progress
27.	Transport Arrangements (Mr. Ravi Kanojia)	05 vehicles are required. Suggestion was for Sedan, Ciaz and Etios should be provided for the NAAC Team. Car Stickers should also be pasted on car.
28.	Establishment related policies and personal files (Mr. S. C. Lather/ Bhawna)	The hard bound copies of Statutes and Regulations of NLU Delhi, UGC Regulations of 2010 and 2018 have been provided.
29.	Admissions (Mr. Virender Singh Negi)	The Process Cycle also needs to be prepared as the Students Life Cycle.
30.	Campus lighting/Electricity in all building (Mr. Sher Bahadur Chhetri)	Banners should be electronic. LED Vendor can be changed.


Director (IQAC)


Registrar


Vice-Chancellor