

NATIONAL LAW UNIVERSITY, DELHI

Ref. No.: NLU/D/IQAC/2023/

Dated: 09.02.2023

MINUTES OF THE IQAC MEETING

The meeting of all the internal members of Internal Quality Assurance Cell (IQAC) was convened by the Director & Coordinator, IQAC on February 09, 2023 at 3:00 P.M., in the old Meeting Room, Academic Block, NLU Delhi. The following Agenda of the meeting was discussed:

To review the infrastructure of all the Sections of the University:

Examination Section

- Use of Samarth E-Gov Suite,— Inventory presentation should be ready for examination
- International Relations Office- documentation to be ready.
- Result withheld process

Library Section

- Library Infrastructure
- Turnitin – Annual Reports, Newsletter
- Newspapers / Scrap needs to be disposed off.
- NLU Books / Journals: Prints/ Hard copies
- Data metrics 3.4.5 and 3.4.6, Number of research papers and books and chapters in edited volumes/books published by per preacher, (with content page and first page of the articles).

IQAC (Cell)

- SSR copies to be bound.
- List of Conferences and Seminars organised by NLU in the last 5 years

Store / Hostel / Campus

- Horticulture-Beautification of the University lawns/Fountains.
- Cleanliness of Campus, classrooms, Hostel, Library, Auditorium
- Transport - University Bus cleanliness and parking in the Academic block basement.
- Lights to be checked and changed in all the sections.
- Amul Kiosk – the scrap to be removed.
- In Moot Court Hall, Carpet, LED, to check functionality of the Screen. Projectors, Light, maintenance of MCH & campus. Corridor whitewash, National Flag
- Cafeteria Air-Conditioners to be installed, Fans, Cleanliness in and around.
- Maintenance of Sanitary Napkin Vending Machine in Academic Block and Girls Hostel
- Wheelchairs to be made available near ramp/reception for Divyang/PwD students/faculty/ Visitors.
- Water Coolers in Library/ Cleanliness.

- Academic block- scrap to be removed from all floors.
- Maintenance of the Classrooms, Lifts and the Common Areas

Finance Section

- AC,EC,FC,GC files and information

Administration / Admission Section

- Student Diversity
- Faculty diversity
- All Regulations / Policies

IT Section

- Computer Configurations

Academic Section

- Implementation of NAD and NEP and documentation/files
- Student Feedback , & CDC documentations, SIT Policies
- Alumni Engagement activities
- Sports Committee & Cultural Committee Reports of last five years

Following members were present in the meeting:

- Prof.(Dr.) Harpreet Kaur, Vice-Chancellor (I/c)
- Prof.(Dr.) Anupama Goel, Registrar (I/c)
- Prof.(Dr.) Ritu Gupta, Professor & Director IQAC, NLU Delhi
- Prof.(Dr.) Maheshwar Singh, Professor, NLU Delhi
- Prof.(Dr) Ruhi Paul, Professor, NLU Delhi
- Prof.(Dr.) Bharti Kumar, Professor, NLU Delhi
- Dr. Mukual Raizada, Associate Professor, NLU Delhi
- Dr. Yogesh Pai, Associate Professor, NLU Delhi
- Dr. Daniel Mathew, Associate Professor, NLU Delhi
- Dr. Priya Rai, Head & Deputy Librarian, NLU Delhi
- Dr. Akash Singh, Assistant Librarian, NLU Delhi
- Mr. S. C. Lather, Joint Registrar, NLU Delhi
- Mr. Tapan Kumar Biswas, Consultant Technical, NLU Delhi
- Mr. Vijay Pandey, Assistant Registrar, NLU Delhi
- Mr. Gurjinder Singh, Technical Officer, IT, NLU Delhi
- Ms. Sangita Singh, Professional Assistant (Library)
- Ms. Jyoti, Section Officer, Examination Section, NLU Delhi
- Ms. Indu Sharma, Sr. Stenographer, NLU Delhi

The IQAC members will take an inspection/visit of campus to check the implementation of the points discussed in the Meeting.

Maur

Registrar

Ritu Gupta

Director, IQAC